



NEMO WORKFORCE DEVELOPMENT BOARD

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**NEMO Workforce Development Board
YOUTH COUNCIL
Meeting Minutes
March 9, 2017**

PRESENT

Youth Council Members

Deborah Atkinson, Job Corps
Kristin Chesher, MACC Access & ADA Services
Mollie Gilliland, Macon Housing Authority
Will Hays, LOQW
Alonna Kiser, 10th Circuit Juvenile Office
Melissa Layman, Vocational Rehabilitation
Ann McCauley, Moberly AEL

Guests

Janet Hickey, Boonslick RPC
Sheree Prebe, Gamm, Inc.
Heather Schmidt, Boonslick RPC

NEMO Workforce Development Board Staff

Brandi Glover, NEMO WDB
Sharon Hillard, NEMO WDB
Diane Simbro, NEMO WDB

NOT PRESENT

Youth Council Members

Mark Chambers, Moberly Area Community College
Donna Dunwoody, Moberly Housing Authority
Lydia McClellan, Macon AEL
Kristin Plunkett, Probation and Parole Officer II
State of Missouri

Chief Local Elected Official (CLEO)

Ryan Poston

MEETING CALLED TO ORDER

Vice Chairperson Mollie Gilliland called the March 9, 2017 Northeast Missouri Workforce Development Board (NEMO WDB) Youth Council (YC) meeting to order at approximately 10:00 a.m. at the Moberly Area Community College, Moberly MO.

ROLL CALL AND SIGNATURE SHEET

Roll call was taken and a signature sheet was signed by all individuals. Seven Youth Council members were present, and a quorum was established.

APPROVAL OF AGENDA AND MINUTES

Ann McCauley moved to approve the agenda and the January 12, 2017 YC meeting minutes. Debbie Atkinson seconded the motion, and the motion was unanimously approved.

SUMMER JOBS LEAGUE (SJL) & SPYC PROGRAM CHANGE RECOMENDATIONS

Brandi said at the last Youth Council meeting the members approved that a letter be drafted on behalf of the Council and be sent to the Division of Workforce Development (DWD) and the Family Support Division (FSD) stating their appreciation for the funds and expressing their concerns with some of the implementation requirements of the SJL and SPYC programs. However soon after that meeting, it was learned that there was some uncertainty about the funding of those programs this year as the Governor still hadn't approved the budget and feelings were that we should perhaps hold off on the drafting of that letter. In addition, we since discovered that some of the requirements we had hoped to change regarding eligibility, are mandated by the Federal Government and can't be changed. The Regional Directors did however, voice their concerns to DWD about the website portal used for the programs and they are going to do what they can to improve those issues. They plan to move forward and implement the changes they can so everything will be ready to go if the funding for the programs is awarded. They hope to hear soon, but it would be no earlier than May.

YOUTH PERFORMANCE MEASURES

Brandi said additional information on our performance measures had been received. A TEGL regarding performance had been issued so we were in a little better position in regard to knowing what was and wasn't going to qualify in the performance measures. As said at the last meeting, the performance goals had been negotiated with the State but we were uncertain as to where we stood regarding performance because the numbers in our system weren't being calculating correctly. Therefore, she was still unable to provide accurate performance numbers for the Youth Program.

Brandi reminded the Council that the Department of Labor (DOL) and the State had both said that due to the transition to WIOA they were not going to hold the regions to their performance measures this year. Also Missouri had purchased a new system for case management and that should be up and running by July 1. Once that happened, the right information should be going into the system and we should be able to see how we were doing on performance. Then if it doesn't appear that we are going to meet our projected goals at the State, the State can re-negotiate with the DOL and then re-negotiate with the Regions.

Brandi said she did have the performance measures for the Region and she would send them to the Council so they would be aware of what they were. A PowerPoint prepared by one of our Board members was also available that she thought Mark wanted to share with the Council so they would have a better understanding of the measures.

Brandi said under the NGCC model we had dual enrollment for individuals who came into the center. They were placed in membership and basically put into our performance. Under WIOA that isn't possible for us

to sustain an individuals who may come in to only do WorkKeys testing would be placed into performance and then we would be accountable for them meeting all of the other performance measures. The state has realized we aren't going to be able to sustain the NGCC model and taken a step back. This will change July 1 and only individuals truly enrolled into a program will be counted in performance.

YOUTH SERVICE PROVIDER UPDATES/REPORTS

- **Gamm, Inc.**

Sheree Prebe provided performance and expense reports for Gamm, Inc. For ISY, they had 5 new enrollments with a total of 32 ISY enrolled. For OSY, they had 40 new enrollments with a total of 101 OSY enrolled. The OSY and ISY enrollments per county were listed. Thirteen youth were provided classroom training activities, and the average cost per customer was \$1,523.09. Work experiences were provided to 14 OSY which included 6 Scholars @ Work and 3 ISY. A total of \$2,400 had been provided to OSY for incentives, and \$1,750 to ISY. Sheree said 35 individuals were enrolled in HSE classes. Supportive services were being provided to 12 individuals. They were 43% expended on their ISY program and 64% expended on their OSY program.

- **Boonslick Regional Planning Commission**

Janet Hickey provided performance and expenditure reports for Boonslick RPC including a success story of one of their youth. For enrollments they had 5 ISY and 30 OSY and 18 youth in follow-up. Staff was working with St. Charles Community College (SCCC) to administer the WorkKeys assessment to students. In March and April they will assist with testing 130 students at the Warrenton and Winfield High Schools. The Job Center continues to host the *Tackling the Tough Skills* workshops provided by University of Missouri Extension Center Community Development Specialist Dean Larkin. Staff members attended youth program training in February. Jayne Corbin has been hired as the new youth workforce specialist. They were 44% expended on their ISY program and 75% expended on their OSY program.

OTHER BUSINESS – SHARING OF CONCERNS / NEEDS OF AREA YOUTH

Brandi said the subcontractors and WDB staff have a conflict with the next YC meeting date which is May 11. It conflicts with the MAWD meeting which is our Workforce Development Conference. In reviewing upcoming agenda issues, WDB staff doesn't feel we necessarily have to have a May meeting. Another factor is that the NEMO WDB had moved its May meeting to April because it is in the process of procuring the Adult and Dislocated Worker Service Programs. So the Council needs to either move its May up or cancel it altogether. Brandi felt that as long as everyone could make a commitment to attend the YC's June 8th meeting to vote on the recommendation of whether or not to extend the Youth Program Contracts, that the May YC meeting would not be necessary. She said the Youth Council needed to have this recommendation completed prior to the NEMO WDB's June meeting. It was the consensus of those present that enough of them could attend the June meeting to constitute a quorum.

Ann McCauley moved that the May Youth Council meeting be cancelled. Kristian Chesher seconded the motion, and the motion was unanimously approved.

Brandi asked the Youth Council for an approval for the subcontractors to be able to transfer funds from their In-school Youth Program to their Out-of-school Youth Program as needed to continue services to the youth.

Ann McCauley moved to approve that the subcontractors be allowed to transfer funds from their In-school Youth Program to their Out-of-school Youth Program as needed to continue services. Debbie Atkinsons seconded the motion, and the motion was unanimously approved.

Brandi announced that she would be resigning as the Executive Director of the NEMO WDB. She had accepted a position with MACC as the Director of Workforce Development. She was hoping to be able to

remain involved and connected with the WDB and possibly with members of the Youth Council. She would be officially leaving the end of March. She would be working part-time for the Board through April. As the Board transitions, Diane Simbro had agreed to serve as Interim Director.

Ann said it was time to write the AEL grant application for the next three years. It was due the end of March. When they were at a Sector Strategies meeting it was mentioned that there were no AEL programs up on the border. So they were going to write to put some up there in their northern most counties. So they are going to try to write for something up there they haven't figured it all out yet. Scotland, Clark. Sheree said she may want to contact Dana Keller as she may have some information that may be helpful regarding AEL in those counties.

CONFIRMATION OF NEXT MEETING DATE/LOCATION

The next Youth Council meeting is scheduled for June 8, 2017. Location to be determined.

ADJOURNMENT

Alonna Kiser moved that the meeting be adjourned. Debbie Atkinson seconded the motion, and the meeting adjourned at approximately 11:05 a.m.