



**NEMO WORKFORCE DEVELOPMENT BOARD**

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[www.nemowib.org](http://www.nemowib.org)

**NEMO Workforce Development Board  
YOUTH COUNCIL  
Meeting Minutes  
September 13, 2018**

**PRESENT**

**Youth Council Members**

Mark Chambers, Moberly Area Community College  
Alonna Kiser, 10<sup>th</sup> Circuit Juvenile Office  
Melissa Layman, Vocational Rehabilitation  
Polly Matteson, Truman University  
Shannon Moore, Moberly AEL  
Amy Vaughn, Be The Change

**Guests**

Sheree Prebe, Gamm, Inc.  
Janet Hickey, Boonslick RPC

**NEMO Workforce Development Board Staff**

Sharon Hillard, NEMO WDB  
Sheila Jurgesmeyer, NEMO WDB

**NOT PRESENT**

**Youth Council Members**

Lydia McClellan, Macon AEL  
Kristin Mosley, MACC Access & ADA Services  
Donna Dunwoody, Moberly Housing Authority  
Will Hays, LOQW  
Corey Mehaffy, NEMO WDB Chair  
Kristin Plunkett, Probation and Parole Officer II  
State of Missouri

**Chief Local Elected Official (CLEO)**

Ryan Poston

## **MEETING CALLED TO ORDER**

Chairperson Mark Chambers called the September 13, 2018 Northeast Missouri Workforce Development Board (NEMO WDB) Youth Council (YC) meeting to order at approximately 10:00 a.m. at the Moberly Area Community College, Moberly MO.

## **ROLL CALL AND SIGNATURE SHEET**

Roll call was taken and a signature sheet was signed by all individuals. Six Youth Council members were present, and a quorum was established.

## **APPROVAL OF AGENDA AND MINUTES**

Shannon Moore moved to approve the agenda and the June 14, 2018 Youth Council meeting minutes. Melissa Layman seconded the motion, and the motion was unanimously approved.

## **WELCOME NEW MEMBERS**

Mark welcomed everyone to the meeting and said Whitney Kertz, Guidance Counselor at Westran High School, was unable to attend but plans to attend the next meeting. Everyone introduced themselves including new members Shannon Moore and Amy Vaughn.

Melissa Layman moved to recommend that the NEMO Workforce Development Board appoint Shannon Moore and Amy Vaughn to the Youth Council. Polly Matteson seconded the motion and the motion was approved.

## **SUMMER JOBS LEAGUE (SJL)**

A 2017-18 Summer Job League (SJL) State summary was provided to everyone. The summary included a running total of the 2017 final numbers and the 2018 numbers through September 10, 2018. The Northeast Region received 40 slots for 2018 with the possibility of more if other regions were unable to expend their funds. The 2018 Summer Job League program will end June 30, 2019. For 2018, the region had enrolled 30 youth (28 at Gamm and 2 at BRPC). It was noted that the State had completed their 2018 SJL monitoring of the Northeast Region and all comments noted had been corrected.

## **PERFORMANCE UPDATE**

A Performance Report was provided to everyone indicating regional performance by performance goals. It was noted that the State had sent each region a list of individuals with system performance recording issues to be corrected. The providers were working to correct these issues and this should improve performance. It was also noted that the State's recording system (MoJobs) had wrongfully exited several individuals and once that error was corrected, the numbers should improve.

## **MANUFACTURING DAY – OCTOBER**

A Manufacturing Day is planned for October. Once the dates are set information will be sent to everyone. The Kirksville and Hannibal Job Centers are working with employers to set these up. It was mentioned that more individuals should be informed in order to help with the planning. Janet said Boonslick was also planning to hold a Manufacturing Day. Plans were still being finalized. When completed, information would be sent to everyone. These events would be a great opportunity for employers, schools and community colleges.

The Region is also working with Vocational Rehabilitation, Learning Opportunities, & Challenges Unlimited to hold a Disability event in the spring. The purpose of the event is to educate employers and give them an opportunity to meet people with disabilities and to give them a better idea how they can accommodate these folks. We will also have a Reverse Job Fair where the participants will set up a booth to sell their skills to the Employers.

It was mentioned that Project Community Connect will be held October 4 at the Project Community Connect at the Admiral Coontz Recreation Center in Hannibal, MO. There will be a Community Engagement Event October 16 at Truman University in Kirksville, MO. The Kirksville Job Fair is scheduled for October 16 at the Days Inn. The Moberly Area Community College job fair will be October 17.

## **YOUTH SERVICE PROVIDER UPDATES/REPORTS**

- **Boonslick Regional Planning Commission**

Janet Hickey said Boonslick was still working on outreach to find youth that were interested in the job center services. Staff had been busy attending back-to-school events at the schools and attending other local events to market the services. Janet spoke at the local Kiwanis Club and to a group from the City of Winfield. Staff handed out over 150 flyers regarding the Summer Job League program and the information was also emailed to local schools and the chambers of commerce. She announced that BRPC hired Deborah (Debbie) Haverkamp as a workforce specialist. For enrollments, Boonslick had 0 In-School Youth, 14 Out-of-School Youth and 2 Summer Jobs League enrollments. They had 5 In-School Youth exits and 30 Out-of-School Youth exits. She said their total obligations for work experience, training, supportive services and stipends was \$21616.92 and they had paid \$2,049.30.

- **Gamm, Inc.**

Sheree Prebe provided performance and expense reports for Gamm, Inc. They had 14 In-School Youth (ISY) enrollments and 31 Out-of-School Youth (OSY) enrollments. They had 5 youth in work experiences, 6 receiving supportive services and 8 receiving training services. They had paid incentives to 5 youth (3 for Post-Secondary degree and 2 for attainment of their HSE). They enrolled 32 participants in the SJL program. Of those, 28 were placed at work sites by August 31. The region was notified toward the end of July that it could begin enrollments. August 31 was the ending date for the first pot of SJL funds and no extension was granted. Over enrolling allowed Gamm to spend as much of the funds as possible. Sheree said Gamm had developed a special project between Hannibal Public Schools and the Hannibal Regional Hospital. Four non-college bound, area youth have been placed at the hospital in valued positions that may become permanent placements. The work experience hours are funded by the WIOA In-School Youth program and the 2018 Summer Jobs League program. The youth begin classes at the Hannibal High School and are bussed to the Hannibal Regional Hospital. Their work hours are from 9:00 am to 12:00 pm. They are provided lunch at the hospital and at 12:30 pm they return to their normal classroom setting at the high school. For program expenditures, they had \$4,564.26 In-School Youth, \$21,006.08 Out-of-School Youth and \$20,101.78 Summer Job League.

## **ROUNDTABLE - AGENCIES SHARE EVENTS, INFORMATION, AND SPECIAL PROJECTS**

Mark said MACC had discontinued its drafting program. They have a new AAS Advanced Manufacturing Technology program. They have begun an AAS degree program in Agriculture Technology on the Mexico campus. He would send information to the WDB office to be distributed. Mark said MACC had opened a "Career Closet" to assist individuals in need of job interview clothing. It was noted that Hanna's Closet was another resource for individuals in need of interview clothing. Mark said his job at MACC had changed and his new title is Health Science Advisor/Workforce Education.

Sheila provided information regarding Service Navigator which is an online system that allows partners to easily search for programs and services across the state to better serve their customers. The Service Navigator website is [www.mo.servicesnavigator.org](http://www.mo.servicesnavigator.org). Sheila asked everyone to review their organization on the site to make sure the information was correct. More information will be emailed to everyone.

Shannon said the AEL responsibilities in Kirksville, Hannibal and LaBelle were being transitioned to Lydia McClellan in Macon. These changes should not affect the students. MACC was also tweaking its Early Childhood Adult Education course to add more soft skill training. She said the MoDot Heavy Highway program would be in Moberly this year and this would be the last year for that grant.

Polly said she may be able to provide some assistance with the soft skills training.

*The NEMO Workforce Development Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.*

Melissa said they were able to provide a total of 9 youth summer work experiences this summer. Of those, 3 had been offered jobs and 2 were hired. She said Voc Rehab was now placing clients needing services on a wait list.

Amy Vaughn spoke about a privately funded, faith based program for middle school aged kids she was heading called "Be the Change for Your Community. The youth would be helping with community food distribution.

Mark said he would like to provide the Youth Council a tour of the MACC nurses training facility at the next meeting.

#### **NEXT MEETING DATE/LOCATION**

The next Youth Council meeting is scheduled for December 13, 2018 and will be held at Moberly Area Community College.

#### **ADJOURNMENT**

Mark Chambers adjourned the meeting at approximately 11:50 a.m.