



NEMO WORKFORCE DEVELOPMENT BOARD

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NEMO WORKFORCE DEVELOPMENT BOARD

EXECUTIVE COMMITTEE MEETING
(Conference Call Available)

September 17, 2018

**WDB
Executive Committee
Members Present**

Darin Arnsmeyer
Mark Chambers
Jim Kolve
Dan Putrah

**WDB Members
Absent**

Amy Bowen
Stephen Garner
Corey Mehaffy
Janice Robinson
Annette Sweet

**CLEO
Executive Committee
Members Present**

Glenn Eagan
Ryan Poston

**CLEO
Executive Committee
Members Not Present**

Wayne Wilcox

**WDB Staff
Present**

Diane Simbro
Sharon Hillard

MEETING CALLED TO ORDER

Vice Chairperson Darin Arnsmeier called the September 17, 2018 NEMO Workforce Development Board (WDB) Executive Committee Meeting to order at approximately 3:00 p.m. at the NEMO WDB office in Paris, MO.

ROLL CALL

Roll call was taken. Four NEMO WDB Executive Committee members were either present or on the phone and a quorum was established. Two CLEO Executive Committee members were either present or on the phone and a quorum was also established.

APPROVAL OF AGENDA

Jim Kolve moved to approve the agenda. Dan Putrah seconded the motion, and the agenda was approved.

APPROVAL OF MINUTES

Jim Kolve moved to approve the June 15, 2018 Executive Committee Meeting minutes. Dan Putrah seconded the motion, and the motion was unanimously approved.

REVIEW OF DWD ISSUANCE 01-2018

SUBSEQUENT DESIGNATION OF LOCAL WORKFORCE DEVELOPMENT AREAS

Everyone was provided a copy of DWD Issuance 01-2018. Diane said a Local Workforce Development Area (LWDA) is a jurisdiction for the administration of workforce development activities and the use of adult, dislocated worker and youth funds allocated by the State. WIOA requires the Governor to designate Local Workforce Development Areas (LWDAs). The initial designation of LWDAs was for Program Years 2016 and 2017 and ended June 30, 2018. The Chief Local Elected Official (CLEO) and Local WDB must request subsequent designation as a LWDA. When a Local WDB and its CLEO request subsequent designation for a local area, the Governor must approve the request, if the local area, for the two most recent program years performed successfully, sustained fiscal integrity, or if applicable met the requirements for regional planning participation according to the law. If the CLEOs and the WDB wished to have the current Northeast Region area to be re-designated, Attachment 2 of the Issuance needed to be completed and submitted to the State for the Governor's consideration. The request for re-designated would also be posted for public comment for 30 days.

Dan Putrah moved that the request for subsequent designation of the Northeast Region's current Local Workforce Development Board Area be completed and submitted to the State for approval. Jim Kolve seconded the motion and the motion was unanimously approved. Commissioner Ryan Poston moved that the request for subsequent designation of the Northeast Region's current Local Workforce Development Board Area be completed and submitted to the State for approval. Commissioner Glen Eagan seconded the motion, and the motion was unanimously approved.

HEALTH INSURANCE CHANGE

Diane said in October Sharon Hillard would become eligible for Medicare. After enrolling in Medicare, she can choose to sign up for Medicare Plan B, a supplement plan and a drug plan and discontinue her current insurance provided by the NEMO WDB. The WDB is not allowed to pay the cost of the additional plans for her. However, the WDB can choose to increase her salary up to \$4,860 per year to help to pay those costs. The current cost of her medical insurance is approximately \$1,400 per month and this would be a savings to the Board. Sharon has decided to sign up for Medicare Plan B, a supplement plan and a drug plan and discontinue her current healthcare insurance provided by the WDB.

Jim Kolve moved to increase Sharon Hillard's salary \$4,860 per year to cover the cost of her paying for her medical insurance to be reviewed annually. Dan Putrah seconded the motion and, the motion was unanimously approved. Commissioner Ryan Poston moved to increase Sharon Hillard's salary \$4,860

per year to cover the cost of her paying for her medical insurance to be reviewed annually. Commissioner Glen Eagan seconded the motion and, the motion was unanimously approved.

REQUEST FOR UNRESTRICTED FUNDS EXPENSE

Diane said individuals being released from the Department of Corrections (DOC) often times don't have a Birth Certificate or photo ID (Driver's License) and do not have the funds to acquire the documents. The cost for the documents is \$26 (\$16 for the photo ID and \$10 for the Birth Certificate). She said Tom Dugger was working on a grant that may cover the cost of the justice involved individuals getting those documents. In the meantime, she requested that the Board approve setting aside \$1,000 of the WDB's non-restricted funds to assist individuals in need of these documents. To begin, she would like to divide \$500 of the funds between the three Job Centers to cover these costs. It was the consensus of the Committee Members and CLEOs that \$1,000 of the non-restricted funds be set aside for this purpose.

REVIEW OF BUDGETS

Everyone was provided a copy of the current WDB staffing budget. Diane said the WDB was on target with its expenses. She noted that the budget would need to be adjusted to reflect the health insurance change. She also noted that the WDB's EO Officer, Sheila Jurgesmeyer, would be leaving in November due to other employment. She said, in the past, the State had awarded each region \$50,000 to cover the cost of the EO Officer position. However, this year the State had only awarded the regions \$25,000 to cover this cost for July through December. The State was in the process of restructuring and it was unknown if any additional funds for the position would be awarded. Due to the restructuring at the State level, additional changes may be forthcoming and she hoped to learn more in the near future. Plans were to hold off replacing Sheila until more information was received.

REVIEW OF PERFORMANCE

Performance information was provided to everyone. Diane said the system numbers were still not accurate. In addition, a list of files containing possible missing performance information was provided to the region for staff to review and correct where possible. As a result, some of the numbers may change. Initially when the State changed from WIA to WIOA, the regions had been granted a grace period whereby they were not being held accountable for performance. However, starting July 1, 2018 all active participants would be counted in the performance measures and the region would be held accountable. If the region was not performing appropriately by 2020, it could be sanctioned. She noted that staff had completed the programmatic monitoring and exit meetings would be scheduled for October with the subcontractors. Staff plans to monitor continually throughout the year so performance issues can be addressed in a timelier manner.

REVIEW OF WDB AGENDA ISSUES

Diane said plans were to review the draft WDB agenda with the Committee to see if any additional items should be added. She reviewed the agenda items and noted that several letters of nomination had been received for individuals for appointment to the WDB. For the June 18 WDB Meeting, plans were to have a short business meeting, lunch, and then begin the Board training. Individuals from DWD that would be assisting with the Board training were Clinton Flowers and Steve Reznicek.

DISCUSS WDB MEETING DATES/TIMES/LOCATION

Diane said Corey wanted to discuss WDB meeting dates, times and location to see if changes could be made to increase CLEO attendance. Since he was unable to attend, the issue was tabled.

OTHER BUSINESS

Jim mentioned that the Sheet Metal Workers Local 36 was looking for apprentices/apprenticeships. Mark said Moberly Area Community College (MACC) would be having a College Career and Health Fair Wednesday, October 17th.

ADJOURN

Dan Putrah moved that the meeting be adjourned. Jim Kolve seconded the motion, and the meeting adjourned at approximately 4:10 p.m.

Submitted by,

Janice Robinson