



NEMO WORKFORCE DEVELOPMENT BOARD

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**NEMO Workforce Development Board (WDB)
One-Stop Committee Meeting
December 10, 2018**

Members present: Stephen Garner, Janice Robinson and Corey Mehaffy.

Members absent: Dennis Gill, Annette Sweet, Mac Wilt and Diane Noah.

CLEOs present: Wayne Wilcox

WDB Staff present: Diane Simbro and Sharon Hillard

Meeting Called to Order

One-Stop Committee Chairperson Stephen Garner called the December 10, 2018 One-Stop Committee meeting to order at approximately 2:00 p.m. at the NEMO WDB Office in Paris, MO.

Roll Call

Roll call was taken. Three members were present, and a quorum was established. One CLEO was also present.

Approval of Minutes

Janice Robinson moved to approve the April 18, 2017 Meeting Minutes. Corey Mehaffy seconded the motion, and the motion was approved.

**Performance Measures Review/Updated Contracts Issued
& Current Performance Report – PY18-FY19**

The Committee was provided information regarding the NE Region's negotiated performance levels. Diane also provided the Committee with a copy of the 4th Quarter Performance report to date. She explained that the 4th Quarter would not be completed until December 31 and all the data was not included in the report. However, the region had already met or exceeded most of its measures.

Review of PY17 Adult, Dislocated Worker, Youth and Summer Jobs Programmatic Monitoring

The Committee was provided copies and reviewed the PY17/FY18 monitoring of the Adult, Dislocated Worker, Youth and Summer Jobs League Programmatic Monitoring reports for each subcontractor. Diane said the monitoring was conducted by only one WDB staff and due to the state's new case management system (MOJobs), file issues due to conversion to the new system and the number of files that had to be monitored it had taken a great deal of time. The monitoring had been completed, the exit

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interviews had been conducted with the subcontractors and the subcontractors had submitted their responses to the findings. However, the WDB had just received the subcontractor's responses and had not completed the review of the responses. Once that review was completed, a final report would be sent to the subcontractors. Diane reviewed the findings and said the WDB was going to be monitoring quarterly this next program year in order to catch mistakes more quickly. In addition, some policy training had already been conducted with the staff, and in January, training would begin in each Job Center regarding policies, etc.

Janice Robinson moved that the PY17/FY18 Programmatic Monitoring be accepted as presented. Corey Mehaffy seconded the motion, and the motion was approved.

Adjourn

Corey Mehaffy moved that the meeting be adjourned. Janice Robinson seconded the motion, and the meeting adjourned at approximately 3:00 p.m.

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