



***NEMO WORKFORCE DEVELOPMENT BOARD***

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**NEMO Workforce Development Board (WDB)  
One-Stop Committee Meeting  
April 18, 2017**

**Members present:** Pat Poepping, Dan Putrah, Annette Sweet, Stephen Garner and Dennis Gill.

**Members absent:** Janice Robinson and Diane Noah.

**CLEOs present:** Wayne Wilcox

**WDB Staff present:** Diane Simbro and Sharon Hillard

**Meeting Called to Order**

One-Stop Committee Chairperson Pat Poepping called the April 18, 2017 One-Stop Committee meeting to order at approximately 4:00 p.m. at the NEMO WDB Office in Paris, MO.

**Roll Call**

Roll call was taken. Five members were present, and a quorum was established. One CLEO was also present.

**Approval of Minutes**

Steve Garner moved to approve the March 20, 2017 Meeting Minutes. Annette Sweet seconded the motion, and the motion was approved.

**Approval of PY16 Adult & DW Programmatic Monitoring**

The Committee was provided copies and reviewed the final monitoring of the Adult and Dislocated Worker Programmatic monitoring reports for each subcontractor at the last One-Stop meeting. All findings had been corrected. Annette Sweet moved that the One-Stop Committee approve the PY16 Adult and Dislocated Worker Programmatic monitoring reports. Dennis Gill seconded the motion, and the motion was unanimously approved.

**Review/Approval of PY 16 Youth Programmatic Monitoring**

The Committee was provided copies of the PY16 Youth Programmatic Monitoring reports for Gamm, Inc. and Boonslick RPC. Diane reviewed the reports and explained that all findings had been corrected. After the discussion, the following motion was made. Annette Sweet moved to approve the PY16 Youth Programmatic Monitoring reports. Dan Putrah seconded the motion, and the motion was unanimously approved.

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**Review Proposals Submitted in Response to RFP  
For PY17 WIOA Adult & DW Programs & Select Recommendation**

The Committee members had evaluated each proposal received prior to the meeting and submitted their evaluation scores to the WDB office. The scores were placed into a matrix, totaled, and averaged. Committee members were provided copies of the matrix and then discussed the proposals at length. Some of the issues discussed were proposed budgets, direct WIOA experience, similar service related experience, possible conflicts of interest, proposed personnel, ability to serve job seekers in the rural areas, and ability to serve area employers. After discussing the available options, the following motions were made.

Steve Garner moved to recommend that the contract for the Kirksville Job Center for One-Stop Operator, WIOA Adult & WIOA Dislocated Worker Services for Program Year 2017 including Functional Leadership and Staffing Functions be awarded to Gamm, Inc. Dan Putrah seconded the motion, and the motion was approved with Annette Sweet opposed.

Steve Garner moved to recommend that the contract for the Hannibal Job Center for One-Stop Operator, WIOA Adult & WIOA Dislocated Worker Services for Program Year 2017 including Functional Leadership and Staffing Functions be awarded to Gamm, Inc. Dennis Gill seconded the motion, and the motion was unanimously approved.

Annette Sweet moved to recommend that the contract for the Warrenton Job Center for One-Stop Operator, WIOA Adult & WIOA Dislocated Worker Services for Program Year 2017 including Functional Leadership and Staffing Functions be awarded to Boonslick Regional Planning Commission. Dennis Gill seconded the motion, and the motion was unanimously approved.

**Other Business**

Diane asked for additional volunteers to serve on the One-Stop Certification teams and Steve said he would try to help.

**Adjourn**

Dan Putrah moved that the meeting be adjourned. Annette Sweet seconded the motion, and the meeting adjourned at approximately 5:30 p.m.

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