



NEMO WORKFORCE DEVELOPMENT BOARD

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**NEMO Workforce Development Board  
YOUTH COUNCIL  
Meeting Minutes  
June 14, 2018**

**PRESENT**

**Youth Council Members**

Mark Chambers, Moberly Area Community College  
Pat Poepping, NEMO WDB Chair  
Melissa Layman, Vocational Rehabilitation  
Will Hays, LOQW

**Guests**

Sheree Prebe, Gamm, Inc.  
Janet Hickey, Boonslick RPC

**NEMO Workforce Development Board Staff**

Diane Simbro, NEMO WDB  
Sharon Hillard, NEMO WDB

**NOT PRESENT**

**Youth Council Members**

Lydia McClellan, Macon AEL  
Kristin Mosley, MACC Access & ADA Services  
Ann McCauley, Moberly AEL  
Donna Dunwoody, Moberly Housing Authority  
Alonna Kiser, 10<sup>th</sup> Circuit Juvenile Office  
Kristin Plunkett, Probation and Parole Officer II  
State of Missouri

**Chief Local Elected Official (CLEO)**

Ryan Poston

## **MEETING CALLED TO ORDER**

Chairperson Mark Chambers called the June 14, 2018 Northeast Missouri Workforce Development Board (NEMO WDB) Youth Council (YC) meeting to order at approximately 1:00 p.m. at the Moberly Area Community College, Moberly MO.

## **ROLL CALL AND SIGNATURE SHEET**

Roll call was taken and a signature sheet was signed by all individuals. Four Youth Council members were present, and a quorum was established.

## **APPROVAL OF AGENDA AND MINUTES**

Pat Poepping moved to approve the agenda and the April 5, 2018 Youth Council meeting minutes. Melissa Layman seconded the motion, and the motion was unanimously approved.

## **WELCOME NEW MEMBERS**

Diane said the new members were unable to attend today's meeting. Mark said he spoke to Whitney Kertz, guidance counselor at Westran High School who was interested in membership. She is out of town for most of the summer but will be at the September meeting.

## **SUMMER JOBS LEAGUE (SJL)**

Diane said the PY 2017 Summer Job League program would end June 30. The Northeast Region had been given 40 slots and was approximately 103% enrolled. WDB staff participated in a webinar regarding the PY 2018 Summer Job League program this morning. Expectations were that the MOU for the PY 2018 program should be signed by the end of this week and the WDB should receive the Notice of Obligation next week. The State split the PY 2018 SJL program into two sections and two budgets had to be submitted. The first section would begin July 1, 2018 and end August 30, 2018. The second section would begin September 1, 2018 and go until June 30, 2019. The program would now be offered year round. This would give staff the opportunity to place youth in positions that were more suited to their interest. The region would receive 40 slots with the possibility of more if other regions were unable to expend their funds. The slots would be for 240 hours and the youth would earn \$8.50 per hour. Youth ages 14 to 24 were eligible and youth receiving TANF or SNAP would be automatically eligible.

Diane said Porta-King and On-shore Technology were interest in hiring youth this year. Diane Noah Executive Director of HomeCare of Mid-Missouri said they would also consider being a SJL employer to help youth get some exposure to the Healthcare field. Sheree said the SJL program was a great opportunity for youth career exploration.

Will said Learning Opportunity had provided some work experiences through the state parks and he didn't feel they were provided the opportunity to learn many skills. Sheree said several of the parks Gamm worked with would only take youth that were 18 or over because of the type of work they had to offer. Diane said the youth could be learning some soft skills but we don't want them to not be doing anything.

Melissa said Vocational Rehabilitation (VR) had already started their six-week youth summer employment program. They had nine youth in Randolph County that were placed at MERS/Goodwill and the YMCA. Sheree said she would welcome youth referrals to the SJL program after they completed VR's program. Will said Learning Opportunity was also providing a youth summer work experience in Kirksville and Macon. Contact information was provided so Sheree could discuss the possibility of referrals from them as well.

## PERFORMANCE UPDATE

Diane said the State was struggling with the MoPerforms system update and they were aware that some of the information was incorrect. There was no 3<sup>rd</sup> quarter information available. The other numbers didn't appear to be correct and she didn't want to present incorrect information.

## REVIEW OR RECESSON OF BY-LAWS

Diane said under WIOA having Youth Councils was no longer a requirement. The Youth Councils are now considered a committee of the NEMO WDB. As a board committee, the Youth Council/Committee now falls under the requirements of the NEMO WDB By-laws. Having separate By-Laws for the Youth Council wasn't necessary. She said a copy of the NEMO WDB By-Laws would be sent to the Youth Council members for their review. If anyone felt something needed to be added on behalf of the Youth Council, she would present that to the Board.

## YOUTH SERVICE PROVIDER UPDATES/REPORTS

- **Boonslick Regional Planning Commission**

Janet Hickey said due to their low number of enrollments, Boonslick was still working on outreach to locate youth interested in the program services. As part of their effort to develop community partnerships, she attended the Troy Area Chamber of Commerce meeting to share program service information. Information was also shared with the Wright City R-II School District Superintendent and they may get some referrals there. She also plans to attend the Wright City Kiwanis Club meeting in July. Janet shared a success story of a youth who received Youth services and was then referred to Job Corps. The youth achieved her HSE and completed a nurse's aide course. She is currently working toward becoming a certified nurse assistant and medical assistant/technician. For enrollments, Boonslick had 0 In-School and 11 Out-of-School youth. They had 29 In-School exits and 6 Out-of-School youth exits. Their In-School Youth program was 52% expended and their Out-of-School program was 67% expended.

- **Gamm, Inc.**

Sheree Prebe provided performance and expense reports for Gamm, Inc. They had 22 In-School Youth (ISY) enrollments and 83 Out-of-School Youth (OSY) enrollments. They had 8 youth in Classroom training activities at an average cost of \$1,505.93 per youth. They had 23 youth in Work Experience activities and 16 youth were enrolled in HSE classes. A total of 23 youth were receiving supportive services. Their total enrollments for Summer Jobs was 47. Incentive information was also provided. Their ISY and OSY programs were approximately 80% expended. They were 97% expended on the SJL Program. Sheree presented a success story of a youth Elaine Miller assisted. The youth was enrolled in HSE classes. Elaine kept encouraging him to try to help him succeed. Then he violated his parole and went back to jail for a short while. Elaine scolded him for his mistakes. He returned to AEL classes and received his HSE. Afterwards he gained employment at Continental Casting. During his follow up, he told Elaine that he just got a different car and is preparing to buy a house. He thanked her for all she had done for him and said she was the reason he made it and he didn't know what he would have become had she not been there for him.

Mark said he was unsure how many of the students were Gamm's but he offers his business card to all of the youth who receive their HiSet and encourages them to continue their education. Sheree said one of the youth was now working in their office and she had enrolled.

Sheree said performance under WIOA was difficult. If a youth receives a credential but isn't working in the second quarter, it doesn't count. She felt this year was the time to exit youth that were not cooperating. This would be bad for performance this year but she felt it would be beneficial. Youth enrolled as of July 1<sup>st</sup> would probably be reportable in 2020 which was the first year Missouri would have to report to the Feds.

**ROUNDTABLE - AGENCIES  
SHARE EVENTS, INFORMATION, AND SPECIAL PROJECTS**

Janet said the National Career Readiness Certificate (NCRC) could no longer be used as a credential. Career Ready 101 and Technimedia could not be used as well. They are only allowed to use true certifications. Technimedia could be used for the educational component for Work Experience.

Diane said the WDB had installed computers with the Technimedia software at each of the NECAC offices and other places. She installed the software on eight computers at the Paris Senior Center yesterday. They are having classes at the Center and are going to market the software program in the area. She said the program was excellent for individuals that may need to brush up on their computer skills and was available for agencies to share with their clients. She plans to issue a press release soon about where the WDB computers are located and she will forward that to everyone.

Mark said this fall MACC would be starting their AA Agriculture degree in Mexico and starting an Associates of Applied Science Agriculture degree which would be non-transferable. They also just moved Mechatronics and it is now in Columbia and Mexico. In addition, they have some advanced manufacturing classes in Mexico. Mark noted that his job at MACC had changed. **He is now the... of Science.** If anyone was interested in a health science degree that was his primary job.

Sheree said Belinda Pollard was retiring at Hannibal LaGrange University (HLGU) and they don't have a nursing instructor right now. They are now conducting interviews for the position and it was unknown whether or not they were going to have a nursing program. If HLGU doesn't offer a nursing program there weren't enough schools to absorb the people that wanted to take the course. She said the majority of the training expenses at Hannibal were to the nursing program.

**OTHER BUSINESS**

The uniform referral system was discussed. Diane said MoJobs was creating a referral system for staff use. She felt the YC should wait until this was completed before going forward. Diane said the State was also creating a State-wide resource guide that would be available in August for staff use.

Tentative Youth Council meeting dates for Program Year 2018 were set for September 13, 2018; December 13, 2018; April 11, 2019 and June 13, 2019.

**NEXT MEETING DATE/LOCATION**

The next Youth Council meeting is scheduled for September 13, 2018 and will be held at Moberly Area Community College.

**ADJOURNMENT**

Pat Poepping moved that the meeting be adjourned. Melissa Layman seconded the motion, and the meeting adjourned at approximately 2:20 p.m.