



**NEMO WORKFORCE DEVELOPMENT BOARD**

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**NEMO Workforce Development Board  
YOUTH COUNCIL  
Meeting Minutes  
April 11, 2019**

**PRESENT**

**Youth Council Members**

Mark Chambers, Moberly Area Community College  
Melissa Layman, Vocational Rehabilitation  
Polly Matteson, Truman University  
Will Hays, LOQW

**GUESTS**

Sheree Prebe, Gamm, Inc.  
Janet Hickey, Boonslick RPC

**NEMO Workforce Development Board Staff**

Diane Simbro, NEMO WDB  
Sharon Hillard, NEMO WDB

**NOT PRESENT**

**Youth Council Members**

Alonna Kiser, 10<sup>th</sup> Circuit Juvenile Office  
Shannon Moore, Moberly AEL  
Amy Vaughn, Be The Change  
Kristin Mosley, MACC Access & ADA Services  
Donna Dunwoody, Moberly Housing Authority  
Corey Mehaffy, NEMO WDB Chair  
Kristin Plunkett, Probation and Parole Officer II  
State of Missouri

**Chief Local Elected Official (CLEO)**

Ryan Poston

## **MEETING CALLED TO ORDER**

Chairperson Mark Chambers called the April 11, 2019 Northeast Missouri Workforce Development Board (NEMO WDB) Youth Council (YC) meeting to order at approximately 10:00 a.m. at the Moberly Area Community College, Moberly MO.

## **ROLL CALL AND SIGNATURE SHEET**

Roll call was taken and a signature sheet was signed by all individuals. Four Youth Council members were present, and a quorum was established.

## **APPROVAL OF AGENDA AND MINUTES**

Will Hays moved to approve the agenda and the December 11, 2018 Youth Council meeting minutes. Melissa Layman seconded the motion, and the motion was unanimously approved.

## **APPOINTMENT OF YOUTH COUNCIL VICE CHAIRPERSON**

Will Hays moved to nominate Mellissa Layman as Youth Council Vice Chairperson. Polly Matteson seconded the motion, and the motion was approved.

## **REVIEW AND APPROVAL OF REVISED YOUTH INCENTIVE AND SCHOLARS POLICIES**

The Youth Council reviewed the revised Youth Incentive Policy and Scholars at Work Scope of Work. After the discussion, the following motion was made.

Melissa Layman moved to approve the revised Youth Incentive Policy and Scholars Scope of Work as presented. Will Hays seconded the motion, and the motion was approved.

## **D.A.R.T.S. EVENT UPDATE**

Polly Matteson provided an update of the D.A.R.T.S. (Discovering Alternative Routes to Success) events. Polly noted that in some areas the program is called STEAM. She provided a handout regarding the events held for October 2018 through March 27, 2019. The program is for seventh and eighth graders and their counselors. Polly said they would like teachers to be more engaged in student career counseling. She spoke about a House Bill for teacher externships to allow teachers to learn the skills of available jobs. She said she had stipends for teachers in AHAC health and agriculture careers. Polly said she was always trying to find more ways for collaboration in the area events.

## **DISABILITY EVENT/REVERSE JOB FAIR – HANNIBAL**

Diane said she was working with Kara Berlin-Bates at Vocational Rehabilitation to plan a Disability Reverse Job Fair. Learning Opportunity and Challenge Unlimited were also involved in the planning. The event will be held on April 9, 2019 at the Hannibal LaGrange University. The event will start with a panel discussion made up of individuals with disabilities that are successfully employed. This discussion would help enlighten the employers about how individuals have overcome their disabilities and possible accommodations needed for individuals with disabilities.

During the Reverse Job Fair the clients will have display boards presenting their talents and resumes ready to sell themselves to the employers. The clients will be grouped by employment sectors such as technology, manufacturing, etc. and their tables will have indicators so employers can visit the sectors they are interested in. Prior to the event, the clients will go through a boot camp to prepare them for employer interviews and to learn how to best present themselves. Clients will also be provided assistance in setting up their tables. The hope is that they will get an interview that will lead to employment. If the event is successful, similar events may be planned for Kirksville and Warrenton as well.

## PERFORMANCE UPDATE - MoPERFORMS

Diane reviewed the Quarter 3 PY 2018 Performance Report. She said performance was looking good. We were over on all performance indicators for the Youth Program except Credential Attainment. A copy of the report would be sent to everyone.

### YOUTH SERVICE PROVIDER UPDATES/REPORTS

- **Boonslick Regional Planning Commission**

Janet Hickey spoke about how staff had partnered with Job Corps to address the needs of two youth. The first youth had completed her HiSet, earned certification as a CNA and CMA and was currently working on her LPN degree. The second youth received his certification in welding and has a job in St. Louis with a local manufacturer earning more than \$14.00 per hour. Janet said Job Center staff was continuing to assist as proctors for the Work Keys testing. They are also working with Lincoln County Probation & Parole, NE Community Action Corporation (NECAC), Connections to Success and State Technical College of MO on a re-entry program to assist individuals who have been incarcerated. She said Connections to Success was offering a 10-day program to help participants build the skills and confidence to reach their professional and personal goals.

For enrollments, Boonslick had 3 ISY, 11 OSY, 3 SJL, and 2 SkillUP enrollments. They had 3 OSY exits and 0 ISY exits. For program work experience expenditures they had \$8,183.63 for ISY, \$1,383.35 for OSY and \$2,115.99 for supportive services. The report showed that they were 106% spent on their ISY budget but Janet said that was incorrect. They were 43% spent on their OSY budget.

- **Gamm, Inc.**

Sheree Prebe provided performance and expense reports for Gamm, Inc. For enrollments and carryovers combined they had 19 (ISY) and 44 (OSY). They had 21 youth in work experiences and 15 receiving supportive services. Total enrolled in classroom training activities was 2 with \$964.20 spent. They had paid a total of \$1,400 in incentives to 9 youth (3 for post-secondary degree, 11 for attainment of their HSE, 4 for NCRC certificate attainment, 1 for TABE testing with an EFL increase, 5 for honor roll and 1 for attendance goal met. Total enrollment for the Summer Job League (SJL) program was 50 and 47 of those had been placed at worksites. Sheree provided an update about the Building Essential Skills Training (B.E.S.T.) Program. The program is designed to assist special needs students in building essential skills necessary for them to gain and retain unsubsidized employment. This is a partnership with Hannibal High School, Hannibal Regional Hospital, Gamm, Inc., Marion County Services and Learning Opportunities. She noted that the program has been very successful and Lewis County would like to start a program there as well. For program expenditures, Gamm had \$36,952.44 for ISY, \$80,276.05 for OSY and \$82,574.92 for SJL.

### ROUNDTABLE - AGENCIES

#### SHARE EVENTS, INFORMATION, AND SPECIAL PROJECTS

Melissa said her agency was starting their Summer Youth program. She thought they had everyone signed up for her counties. She had 10 spots and 9 of those were filled in Randolph County. Sheree asked that she refer the youth to Gamm when they had completed their hours so they could be considered for summer employment opportunities there.

Polly spoke about an article in the Columbia Business Times regarding a pilot program called ASPIRE launched on December 20, 2018, at the Missouri Department of Corrections Women's Eastern Reception, Diagnostic, and Correctional Center, in Vandalia, Missouri.

Diane said the Northeast Correctional Center located in Bowling Green was working to develop a work release program regarding agriculture (crops and livestock) program. They were also working with the Lincoln County Sheriff's to development some apprenticeship programs. The Plan is to expand in Marion and then move to Randolph County.

Mark updated everyone regarding MACC programs and enrollments. He also reminded everyone about the Career Closet offered on the campus.

**NEXT MEETING DATE/LOCATION**

The next Youth Council meeting is scheduled for June 13, 2019 at Moberly Area Community College.

**ADJOURNMENT**

Polly Matteson moved that the meeting be adjourned, and the meeting at approximately 12:00 p.m.