



NEMO WORKFORCE DEVELOPMENT BOARD

111E. Monroe • Paris, Missouri 65275 • Tel: 660.327.5125 • Fax: 660.327.5128 • TTY: Dial 7-1-1
www.nemowib.org

**NEMO Workforce Development Board
YOUTH COUNCIL
Meeting Minutes
March 12, 2020**

PRESENT

Youth Council Members

Mark Chambers, Moberly Area Community College
Donna Dunwoody, Moberly Housing Authority
Melissa Layman, Vocational Rehabilitation
Shannon Hinson, Adult Education & Literacy
Kristin Mosley, MACC Access & ADA Services
Will Hays, LOQW

GUESTS

Sheree Prebe, Gamm, Inc.
Chad Eggan, Boonslick RPC

NEMO Workforce Development Board Staff

Diane Simbro, NEMO WDB
Sharon Hillard, NEMO WDB

NOT PRESENT

Youth Council Members

Alonna Kiser, 10th Circuit Juvenile Office
Amy Vaughn, Be The Change
Polly Matteson, Truman University
Corey Mehaffy, NEMO WDB Chair
Kristin Plunkett, Probation and Parole Officer II
State of Missouri

Chief Local Elected Official (CLEO)

Ryan Poston

MEETING CALLED TO ORDER

Chairperson Mark Chambers called the March 12, 2020 Northeast Missouri Workforce Development Board (NEMO WDB) Youth Council (YC) meeting to order at approximately 10:00 a.m. at the Moberly Area Community College, Moberly MO.

ROLL CALL AND SIGNATURE SHEET

Roll call was taken and a signature sheet was signed by all individuals. Six Youth Council members were present, and a quorum was established.

APPROVAL OF AGENDA AND MINUTES

Donna Dunwoody moved to approve the agenda and the April 11, 2019 Youth Council meeting minutes. Shannon Hinson seconded the motion, and the motion was unanimously approved.

PERFORMANCE UPDATE

Performance Information reports were provided for everyone to review. Diane reviewed the information and said the only current issue was that we were not serving enough individuals. The need for more referrals was discussed. Diane said we were reaching out to all partners to ask that they refer individuals in need. Shannon said she would be meeting with AEL staff to ensure referrals were being made and suggested Gamm staff provide a presentation of their services at their AEL classes. Shannon and Mark said they would work to provide lists of possible individuals that may be in need of services. Donna said she would inform Housing Authority staff to refer individuals as well. Mark Chambers said he would continue to refer individuals and asked for more staff business cards to give out. The need to provide flyers was also mentioned. Chad said he would talk to individuals at St. Charles AEL. Changes to the TABE were also discussed.

Sheree announced that Gamm, Inc. had hired Stephanie Potts to replace Barbarba Peavler and she would be working in the Moberly and Macon areas. Sheree will be making arrangements to introduce her to everyone.

REVISION OF SCHOLARS AT WORK ISSUANCE

The Youth Council was provided copies of the NEMO WDB Scholars at Work Issuance for review. It was noted that there are two levels of Scholars at Work participants; Level 1 and Level 2. Level 1 participants are to be paid the MO State minimum wage. Level 2 participants are currently being paid \$10.00 per hour with the possibility of wage increases of \$0.25 per hour, based on successful evaluation, with a wage cap of \$12.00 per hour. After discussion, it was suggested that the policy be change to read that Level 2 Scholars would be paid a starting wage of \$1.40 above the MO State minimum wage.

Donna Dunwoody moved to increase the pay level for Scholars Two participants to \$1.40 above the State minimum wage. Shannon Hinson seconded the motion, and the motion was unanimously approved.

REVIEW OF YOUTH INCENTIVE AND APPRENTICESHIP POLICIES

The Council was provided copies of the updated Youth Incentive and Apprenticeship policies to review. Diane reviewed the revisions to the Youth Incentive policy. The Policy currently reads that Youth may be paid an incentive of \$100.00 for the attainment of a Post-Secondary Certificate. It was noted that the performance measure for Credential Attainment can be either a Post-Secondary Certificate or an Occupational Skills License depending on occupation requirements. It was decided that the language for this incentive should be clarified in the policy. Diane will make that change.

Diane said the Youth Apprenticeship Policy and Youth Needs Additional Assistance Barrier Policy had been posted for public comment. She asked those that had any comments regarding the policies to contact her.

**UPDATE ON DISABILITY EVENT/REVERSE JOB FAIRS
Kirksville, Hannibal, Warrenton, Moberly, Pike County**

Diane provided updates regarding the upcoming Disability Reverse Job Fairs in the region. Kirksville Reverse Job Fair will be held April 3, 2020. She noted that Vocational Rehabilitation, Learning Opportunity, and Challenge Unlimited were involved in the planning of the upcoming Job Fair events.

YOUTH SERVICE PROVIDER UPDATES/REPORTS

- **Gamm, Inc.**

Sheree Prebe provided performance and expense reports for Gamm, Inc. For enrollments and carryovers combined they had 21 (ISY) and 34 (OSY). They had 34 youth in work experiences and 4 receiving supportive services. Total enrolled in classroom training activities was 3 with \$381.79 spent. They had paid a total of \$800 in incentives to 13 youth (1 for post-secondary degree, 7 for attainment of their HSE, 1 for NCRC certificate attainment, 2 for TABE testing with an EFL increase, 2 for high school diploma). Total enrollment for the Summer Job League (SJL) program was 7. For program expenditures, Gamm had \$60,587.39 for ISY and \$32,888.95 for OSY.

- **Boonslick Regional Planning Commission**

Chad Eggan provided the report for Boonslick Regional Planning Commission. For enrollments and carryovers combined Boonslick had 7 ISY and 3 OSY. They had 2 enrollments in Summer Jobs League 1 in Scholars at Work and 2 in SkillUp. For work experience expenditures they had \$8,673.60 for ISY and \$0.00 for OSY. For supportive services they had \$98.75 for OSY. They paid \$100.00 in OSY incentives, \$528.24 for Scholars at Work and \$980.40 for the Summer Jobs League. Total SkillUp expenses were \$208.47. Chad updated everyone on the happenings in their area and talked about the possibility of Rankin offering services in their area.

**ROUNDTABLE - AGENCIES
SHARE EVENTS, INFORMATION, AND SPECIAL PROJECTS**

Mark said MACC would be would be hosting a Reverse Job Fair for Business students in April and provided an update regarding the programs MACC is offering. He said they would be offering an LPN program at Hannibal and Columbia and that Hannibal Hospital had donated their Sim labs and the program would be run out of the hospital.

Shannon said AEL is now using an online enrollment system. She said they were in their grant cycle and mid to late May they would know if they are awarded.

Melissa said her agency was starting their Summer Youth program. They have a wait list of about a month. They had 10 spots in Moberly and they were already filled. The employers were YMCA and Goodwill. The work experiences would be for six weeks. She will refer individuals to Gamm once they complete their hours.

Kris Mosley with MACC Access & ADA Services talked about the services they can offer to students with disabilities including anxiety support.

NEXT MEETING DATE/LOCATION

The next Youth Council meeting is scheduled for May 28, 2020 at Moberly Area Community College.

ADJOURNMENT

The meeting adjourned at approximately 12:00 p.m.