



NEMO WORKFORCE DEVELOPMENT BOARD

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**NEMO Workforce Development Board
YOUTH COUNCIL
Meeting Minutes
September 10, 2020**

PRESENT

Youth Council Members

Mark Chambers, Moberly Area Community College
Stephanie Cooper, Douglas Community Services
Polly Matteson, Truman University
Melissa Layman, Vocational Rehabilitation
Kristin Mosley, MACC Access & ADA Services
Shannon Hinson, Adult Education & Literacy

GUESTS

Sheree Prebe, Gamm, Inc.
Janet Hickey, Boonslick RPC

NEMO Workforce Development Board Staff

Diane Simbro, NEMO WDB
Sharon Hillard, NEMO WDB

NOT PRESENT

Youth Council Members

Donna Dunwoody, Moberly Housing Authority
Will Hays, LOQW
Whitney Kertz, Westran School District
Michael Purol, NEMO WDB Chair
Kristin Plunkett, Probation and Parole Officer II
State of Missouri
Amy Vaughn, Be the Change
Chuck Hartman, Employer

Chief Local Elected Official (CLEO)

Glenn Eagan, CLEO Chair

MEETING CALLED TO ORDER

Chairperson Mark Chambers called the September 10, 2020 Northeast Missouri Workforce Development Board (NEMO WDB) Youth Council (YC) meeting to order at approximately 10:00 a.m. The meeting was conducted through Zoom.

ROLL CALL AND SIGNATURE SHEET

Roll call was taken. Six members participated and a quorum was established. Total of eleven individuals participated in the meeting.

APPROVAL OF AGENDA AND MINUTES

Shannon Hinson moved to approve the agenda and May 28, 2020 meeting minutes. The motion was seconded by Melissa Layman, and was unanimously approved.

PERFORMANCE MEASURES & UPDATE – MoPERFORMS

Everyone was provided a PY19 Quarter 4 Performance report to review. Diane reviewed the report and said the Northeast Region had met all of its goals and would be beginning the negotiations for PY20 performance measures soon.

UPDATE ON NEW MEMBERS / REMOVAL OF MEMBERS

Diane announced that Stephanie Cooper, CEO, Douglass Community Services, Inc., had been appointed as a member of the Youth Council. She said Amy Vaughn had taken a new position and was no longer with the Be the Change organization. In addition, employer Chuck Hartman had been unable to attend any of the Youth Council meetings. Several of the members volunteered to speak to possible employers to see if they would be interested in becoming a member of the Council. Shannon Hinson moved to remove Amy Vaughn from the Youth Council. Melissa Layman seconded the motion, and the motion was unanimously approved.

<https://youth.workforcegps.org/events/2020/07/16/20/19/Educating-Youth-for-a-Cybersecurity-Future>
<https://www.careeronestop.org/Videos/CareerVideos/career-videos.aspx>

The above websites were provided to the Youth Council members as youth resources.

JOB LEAGUE / SUMMER YOUTH

Diane said the region would be receiving funding for the Job League program again this year. She said the funds for the program come from TANF. They were working on the contracts and she hoped to have them by next week.

REVERSE JOB FAIRS / JUMPSTART YOUR FUTURE

Diane said a Reverse Job Fair had been planned for April but was cancelled due to the COVID pandemic. She said the WDB was partnering with Vocational Rehabilitation and several other partner agencies to organize a Virtual Reverse Job Fair. Job seekers with disabilities, re-entry individuals, veterans and others were being invited to participate. Anyone with work ready individuals who were interested in participating should contact her with that information. There was no limit to the number of job seekers that could participate and they hoped to provide the employers with a good selection. They plan to assist the job seekers in making a 2-minute video that includes their skills and interest. Employers will be asked to view the videos at their leisure and decide who they would like to speak with. Afterwards, the employers will choose who they wish to interview. This should be good for both the employers and job seekers. They hope to have everything ready for the Job Fair by mid-October. Several of the Council members thought they would have individuals who would like to participate in the Job Fair.

Diane said “Jump Start Your Future” is a partnership of the Northeast Missouri Workforce Development

The NEMO Workforce Development Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

Board, Connections to Success and the Northeast Community Action Agency Corporation (NECAC). She said the WDB was notified by NECAC that they received a grant to purchase laptops for every school age child in their low income housing units and they asked what could be done to get the youth interested in training and employment. The WDB had just been given \$450,000 in Cares Act funding to provide qualifying adults and Dislocated Workers (DW) up to \$4,000 in training. NECAC was getting ready to have a back to school event at their Hannibal locations and they provided individuals our information. Connections to Success is another partner that provides soft skills training to individuals and their information was also provided. We are now enrolling individuals into the Adult and Dislocated Worker programs, the Connections to Success program and enrolling them into training. By assisting these Adults and DWs, we hope to be able to reach out to their youth to provide assistance as well. As soon as we get this going in Hannibal, we plan to approach other low income housing areas. Diane said in serving individuals, we have three very significant barriers which are internet, transportation and equipment. NECAC offers internet to all of their residents and are now providing laptops. The training will be through virtual classes so this removes all of those barriers.

YOUTH SERVICE PROVIDER UPDATES/REPORTS

- **Gamm, Inc.**

Sheree Prebe said the Basic Employment Skills Training (BEST) program has been extended to nine youth this year. Six high school seniors will work at the Hannibal Hospital and three will work at Douglas Community Services. In addition to learning both technical and soft skills, the youth will be paid up to 240 hours in a WIOA Youth work experience. This experience will better equip the youth to enter the workforce and gain full-time employment. She was unsure of the total enrollments in “Jump Start Your Future” partnership with NECAC and Connections to Success. She thinks they can meet their goal to enroll 8 to 10 individuals in the virtual training. She said they have 2 or 3 that would like to go on to additional training.

Sheree provided performance and expense reports for Gamm, Inc. For enrollments and carryovers combined since July 1, they had 14 In-school Youth (ISY) and 29 Out-of-school Youth (OSY). They had 3 youth in work experiences and 3 receiving supportive services. Total enrolled in classroom training activities was 3 with \$2,531.71 spent. They had paid a total of \$200 in incentives to 4 youth (2 for attainment of their HSE and 2 for measurable skill gain. Total enrollments for the Summer Job League (SJL) program was 19 with expenditures of \$27,430.09. For program expenditures, Gamm had \$7,711.69 for ISY and \$16,504.34 for OSY.

- **Boonslick Regional Planning Commission**

Janet Hickey said for PY19 BRPC had 7 ISY and 5 OSY with 2 ISY exits and 6 OSY exits. They had one youth enrolled in the Scholars program, two in SJL and 3 in SkillUp. Total expenses obligated for PY19 was \$45,524.85; total paid was \$24,283.07. She said they had three high school seniors attending vocational classes at Pike Lincoln Tech School. Two are enrolled in the law enforcement program. The other youth is enrolled in the 3-D Modeling and Animation program. Each of the youth is enrolled in a WIOA Youth paid work experience. Another youth was a participant in the WIOA ISY program and was enrolled in the East Central Community College Vocational Business program. The youth graduated in May of 2020 and now plans to enroll at MACC to study Business.

ROUNDTABLE - AGENCIES SHARE EVENTS, INFORMATION, AND SPECIAL PROJECTS

Kristian said it was wonderful that many of the agencies were being able to provide individuals with laptops. She said when purchasing them it should be considered that there are some issues with accessibility to programs using the Chrome Books. The Committee discussed the issues and Diane said she would be sure that other partners were aware. Kristian also stated that due to COVID there was not enough face-to-face with students and enrollment was down. They were providing outreach and doing their best to work with

students with limitations to set up accommodations. They were still taking referrals and practicing social distancing.

Shannon said AEL had been using the virtual format since March and some of the processes had changed. Testing was also being done virtually wherever possible. Individuals wishing to sign up could do so at MACCAEL.com. She asked to meet with Sheree sometime to discuss Gamm staff presenting their services at the AEL orientations. Mark said MACC was still having in-person HiSet testing. The classes were limited to only nine students per hour and they were testing two to three times per month.

Jim Kolve, WDB Member and MO AFL-CIO Dislocated Worker Program Coordinator, said he was active in providing services to individuals affected by layoffs that involve unions. He wanted to participate in the Youth Committee to learn more and he had a personnel interest in trying to get an individual into AEL. Shannon provided her contact information and offered to assist him in any way she could.

Stephanie spoke about the many programs provided by Douglas Community Action including Early Head Start, Community Outreach Initiatives; Court Appointed Special Advocates (CASA) and Youth Meals. Douglass Community Services CASA trains and supports volunteers who speak independently for the best interest of abused and neglected children in the 10th Judicial Circuit, which consists of Marion, Monroe, and Ralls Counties in Missouri. Their volunteers promote each child's right to a safe, permanent, and nurturing home. Stephanie said they have served 40-50,000 meals from May to March through their Youth Meals program. They hope to expand on youth services and workforce development. They will be participating in the BEST program this year and will have three high school students starting Monday. They are looking at becoming involved in apprenticeships and working with Connections to Success.

Polly said through DESE she primarily works with middle to high school students and teachers to educate them on career development. Due to COVID she was doing most everything virtually. The teacher externships were limited and she had limited visits with the schools. She would love to partner in any way that she could.

Mark provided an update of the Workforce Development and Health Science programs at MACC. Most were being conducted virtually with a few exceptions. He said their nursing students were back as they have to come in to do labs. All classes are full. Everyone has to operate per the social distancing rules. Their campus locations are open. Some students have dropped due to home schooling their children. The school has let them know that they can come back whenever possible. Mark said MACC had lowered their tuition rate for virtual classes and it is now the same as in-seat classes.

Diane said the Kirksville and Hannibal Job Centers and the Macon and LaBelle sites were now open to the public. The Warrenton Job Center would be opening to the public next Wednesday, September 16.

NEXT MEETING DATE/LOCATION

The next Youth Council meeting is scheduled for November 12, 2020 at 10:00 am. The meeting will be conducted through Zoom.

ADJOURNMENT

Jim Kolve moved that the meeting be adjourned. Shannon Hinson seconded the motion, and the meeting adjourned at approximately 11:50 a.m.