



NEMO WORKFORCE DEVELOPMENT BOARD

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**NEMO Workforce Development Board
YOUTH COUNCIL
Meeting Minutes
November 12, 2020**

PRESENT

Youth Council Members

Stephanie Cooper, Douglas Community Services
Whitney Kertz, Westran School District
Polly Matteson, Truman University
Melissa Layman, Vocational Rehabilitation
Shannon Hinson, Adult Education & Literacy

GUESTS

Sheree Prebe, Gamm, Inc.
Janet Hickey, Boonslick RPC
Jim Kolve, AFLCIO Dislocated Worker Program & NEMO WDB

NEMO Workforce Development Board Staff

Diane Simbro, NEMO WDB
Sharon Hillard, NEMO WDB

NOT PRESENT

Youth Council Members

Mark Chambers, Moberly Area Community College
Donna Dunwoody, Moberly Housing Authority
Will Hays, LOQW
Kristin Chesher, MACC Access & ADA Services
Michael Purol, NEMO WDB Chair
Kristin Plunkett, Probation and Parole Officer II
State of Missouri

Chief Local Elected Official (CLEO)

Glenn Eagan, CLEO Chair

MEETING CALLED TO ORDER

Vice Chairperson Melissa Layman called the November 12, 2020 Northeast Missouri Workforce Development Board (NEMO WDB) Youth Council (YC) meeting to order at approximately 10:00 a.m. The meeting was conducted through Zoom.

ROLL CALL AND SIGNATURE SHEET

Roll call was taken. Five members participated and a quorum was established. A total of ten individuals participated in the meeting.

APPROVAL OF AGENDA AND MINUTES

Jim Kolve moved to approve the agenda and the September 10, 2020 meeting minutes. The motion was seconded by Shannon Hinson, and was unanimously approved.

PERFORMANCE MEASURES & UPDATE – MoPERFORMS

Everyone was provided a PY20 Quarter 2 Performance report. Diane reviewed the report and said the region was below its required performance for Employment Quarter 2, Credential and Skills Gains. The rosters would be reviewed to see if all information had been entered. She was optimistic that the numbers would improve. Diane said the region met all performance goals for PY19 except Dislocated Worker Quarter 2. Sheree was very interested in reviewing the rosters. She said we are accountable for individuals achieving a Measurable Skills Gain (MSG) each year. However, if an individual got a MSG (such as a High School Diploma) in PY19 and then went on to employment, gaining a MSG for PY20 may not be possible.

JOB LEAGUE / SUMMER YOUTH

Diane said the budgets had been submitted and approved for the Job League and SkillUp funding. The subcontractors have their budgets and can start serving participants. The region had a considerable cut in funding for those programs this year. We basically received amounts equal to what we spent last year in those programs. The region received \$200,000 for Job League and \$130,000 for SkillUp in PY19.

YOUTH SERVICE PROVIDER UPDATES/REPORTS

- **Gamm, Inc.**

Sheree Prebe provided performance and expense reports for Gamm, Inc. For enrollments and carryovers combined since July 1, they had 21 In-school Youth (ISY) and 33 Out-of-school Youth (OSY). They had 3 youth in work experiences and 5 receiving supportive services. Total enrolled in classroom training activities was 2 with \$10,259.61 spent. They had paid a total of \$300 in incentives to 5 youth (3 for attainment of their HSE, 1 for measurable skill gain and 1 for post-secondary diploma. Total spent for supportive services was \$941.00. For program expenditures to date, Gamm had \$12,918.45 for ISY and \$22,003.50 for OSY.

Sheree discussed the issues they were having in getting documents signed for the youth participating in online AEL classes. Types of signature software and their costs were discussed. Shannon said she would work with Sheree and they would come up with something to address the issue soon.

- **Boonslick Regional Planning Commission**

Janet Hickey said BRPC had 8 ISY. Most were coming from the Silex and Winfield school districts. The superintendents there are acting as supervisors for these youth and the youth are doing janitorial and landscaping work. They are trying to get the Warren and Montgomery County schools to participate as well. Currently they have 5 OSY. One of the OSY was doing an OJT at a survey company with the promise of a good job. However, due to COVID, he had to drop and then he decided not to return. Janet said they have no enrollments in Scholars at this time. Montgomery County does not have an instructor. East Central

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is still trying to hire an instructor there. St. Charles Community College just started their online AEL last month. They have a couple of individuals interested in those classes and they hope to get them started in the next session. Chad and Janet met with the alternative school in Lincoln County and spoke with Dr. White who is very interested in the youth program. He plans to reach out to youth who have dropped out of school and send them to the Job Center. Cindy and Janet visited the alternative school in Warren County and they have three youth that may be interested in AEL classes there. The youth are in need of housing and English as a Second Language (ESL) classes. Through Carla Potts at NECAC, they have received housing vouchers and the school counselor has been helping them to shop for housing. They have also helped them to get food stamps. Once they are settled, they will get them enrolled. They hope to set them up with St. Charles Community College for ESL classes. For expenditures, BRPC has spent \$6,767.84 on ISY work experience and \$326.20 on OSY. Overall they have spent \$28,386.37.

Diane told the subcontractors that their budgets were based on the 75% OSY and 25% ISY expenditure requirements. We have now gotten the approval to go as high as 50% ISY but we cannot exceed that. They can exceed the 50% for OSY.

ROUNDTABLE - AGENCIES SHARE EVENTS, INFORMATION, AND SPECIAL PROJECTS

Polly said she had a DESE grant approved yesterday. She is working with Carolyn Chrisman at Kirksville to do some employment opportunity and employee interview videos. These will be virtual and will be open to other schools as well. The videos are going to be done with Kraft Hines and there are many career paths available there. Her goal is to make students aware of the career options available. She is also working with several of the individuals in the YC group on a similar project in Hannibal. These Hannibal videos will be made available to schools to inform youth of various employment options and career paths. In addition, she is working with her counterparts across the state to develop some videos on a larger scale. The project is called *Shaping the Future Through Career Pathways*. The videos will contain virtual tours and interviews with a statewide focus and they will be placed on the DESE website. Polly added that there is a current shortage of teachers and they are starting to discuss how to excite students about choosing teaching as a profession. She said her personal goal was to help students understand that there are opportunities for everyone in the various fields of employment no matter their interest.

Whitney said school was currently in person. She is busy with career counseling sessions working to lead students through career clusters of their interest and researching career paths of their interests. She is basically doing research with the students.

Stephanie said under the Hannibal Regional Economic Development Counsel they have created a Youth Workforce Development Committee. Several from the YC Committee were involved. Educators including MACC and John Wood were also involved. They have met twice and they are trying to flush out what the school districts are seeing as challenges. The group will also have a student liaison representing the high school and career tech to address the areas the students see as challenges. She said they have put most of their ideas on paper and there always seems to be a need for soft skills training. They were also working on their Connections to Success program in order to offer that training on a broader scope in NE MO. The plan is to work with students transitioning out of foster care and those that have dropped out of school. Their Connections program should be open sometime after January 1.

Chad said BRPC was busy with the Cares Act funding and helping their counties. They have had a lot of request for online training material for their fire departments. The issue of providing services to individuals out of their area was discussed.

Diane understood Chad's concern. She said most Workforce Development Directors just want services to be provided to the individuals and they were willing to work together to resolve any problems. She said she was contacted a few weeks ago about a healthcare related project in Audrain County which is out of the NE Region. The funding will be from a private individual so boundaries will not be an issue. Central Region has been asked to participate as well. She will keep everyone updated.

Sheree talked about the Job League program. She said the region was given a no-cost extension for July and August. However, they were not aware that those funds spent would be subtracted from this year's funding. Due to the dollars already being spent, Gamm would only be able to serve about four individuals. She added that the Scope for the Job League program had been revised. There were more requirements and the program was more like the WIOA youth program.

Shannon said she struggles with boundaries as well. Her program is in the Central and NE Regions. She has students in Moberly that are closer to the Columbia Job Center which is the Central Region. She spoke with Columbia and was told students would be welcome to come to the Central Region for job searching but if they were interested in WIOA services, they would need to visit a NE Job Center. She noted that the NE is easier to work with and the students seem to receive better services here. She said she has a student who resides in the Northwest Region but comes to Moberly. Sheree said she would be willing to work with the individual. Shannon said their AEL programs would remain virtual through June. She felt they were doing a good job with the virtual classes and the students seemed to be enjoying them. Students had been able to do most everything through their phones. TABE testing was an issue in some locations and there was the issue of getting the documents signed for WIOA staff. She was working to resolve both of those issues. She felt COVID was making their program better, and if or when they were able to go back to face to face classes, online classes would still have a benefit.

Diane mentioned that Jim Kolve, through his connections, had been able to get approximately 15,000 face shields for our region. These shields would need to be attached to a cap and could be given to non-profits or small for-profits. These would be available soon. Anyone with a need for these face shields should let her know.

Jim said he had some stuffed animals to give away. These were new and were made available through individuals donating to stores. The store then donates these to charities. Through a family member of one of the stores he could get several to donate. Stephanie said her area would like to have some of the toys for their Toys for Tots program. Diane will send Stephanie's contact information to Jim.

Melissa said, in the past, Vocational Rehabilitation has had to have a certain amount of successful outcomes. This year there has been some changes and they don't really know what those outcomes need to be. They have been putting some emphasis on assisting transition age youth and those with severe limitations. She currently serves eight schools and all of Randolph County. Currently she has four schools that are virtual. Melissa said they were successful with their Summer Work Program last year and a lot of those individuals were able to find employment.

NEXT MEETING DATE/LOCATION

The next Youth Council meeting is scheduled for January 14, 2021 at 10:00 am. The meeting will be conducted through Zoom.

ADJOURNMENT

Stephanie Cooper moved that the meeting be adjourned. Jim Kolve seconded the motion, and the meeting adjourned at approximately 11:31 a.m.