



NEMO WORKFORCE DEVELOPMENT BOARD

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**NEMO Workforce Development Board
YOUTH COUNCIL
Meeting Minutes
January 14, 2021**

PRESENT

Youth Council Members

Stephanie Cooper, Douglas Community Services
Will Hays, LOQW
Melissa Layman, Vocational Rehabilitation
Polly Matteson, Truman University

GUESTS

Janet Hickey, Boonslick RPC

NEMO Workforce Development Board Staff

Diane Simbro, NEMO WDB
Sharon Hillard, NEMO WDB

NOT PRESENT

Youth Council Members

Mark Chambers, Moberly Area Community College
Donna Dunwoody, Moberly Housing Authority
Shannon Hinson, Adult Education & Literacy
Whitney Kertz, Westran School District
Kristin Mosley, MACC Access & ADA Services
Michael Purol, NEMO WDB Chair
Kristin Plunkett, Probation and Parole Officer II
State of Missouri
Amy Vaughn, Be the Change
Chuck Hartman, Employer

Chief Local Elected Official (CLEO)

Glenn Eagan, CLEO Chair

MEETING CALLED TO ORDER

Vice Chairperson Melissa Layman called the January 14, 2021 Northeast Missouri Workforce Development Board (NEMO WDB) Youth Council (YC) meeting to order at approximately 10:00 a.m. The meeting was conducted through Zoom.

ROLL CALL AND SIGNATURE SHEET

Roll call was taken. Three members participated and a quorum was established. Polly Matteson joined the meeting later raising the total to four. A total of seven individuals participated in the meeting.

APPROVAL OF AGENDA AND MINUTES

Will Hays moved to approve the agenda and November 12, 2020 meeting minutes. The motion was seconded by Stephanie Cooper, and was unanimously approved.

PERFORMANCE MEASURES & UPDATE – MoPERFORMS

Everyone was provided a Performance report. Diane reviewed the report and said the Youth Employment goal for the region was 119% and all Job Centers were exceeding the goal. As a region, the Youth Credential measure was good at 107.7%. However, the Warrenton Job Center was only at 54.4% and needed to improve. The Youth Measurable Skills Gains performance goal for the region was 65.5%. The Warrenton Job Center had met this goal but the remaining Job Centers needed to improve. Diane said she felt the numbers would continue to improve but we had a lot of work to do.

Diane also reviewed youth expenditures. She said that we are half way through Program Year (PY) 2020 and we need to track our expenditures to ensure that we meet our expenditure rate requirements. We have \$88,653.43 remaining in our PY 2019 funding. These funds need to be expended and we need to start expending our PY 2020 Youth funding. We must increase enrollments and spend these funds. For Out-of-School Youth (OSY) enrollments, we are at 34% and we need to be over 50% to be in compliance. She said she and Janet plan to meet with Amanda Sizemore tomorrow to see if they can come up with any ideas to increase those numbers.

YOUTH SERVICE PROVIDER UPDATES/REPORTS

- **Gamm, Inc.**

Sheree Prebe was not present so Diane reviewed the report for Gamm, Inc. Total Out-of-School Youth served was 36 and total In-School Youth (ISY) served was 21. Gamm has 3 youth in classroom training activities. The youth are participating in Heavy Equipment, Practical Nursing and EMT training. A total of \$10,259.61 has been spent. Gamm has 3 OSY and 8 ISY enrolled into work experiences. This includes work experiences for service tech, retail sales, auto mechanic, food service workers, environmental service worker, guest services, shipping and receiving and maintenance worker. Gamm has 15 youth enrolled into the Scholars at Work program. Gamm has expended \$400.00 on incentives for 8 youth. Seven youth have received supportive services. Gamm has a total cost per participant of 1,363.98 for ISY and \$1889.70 for OSY.

- **Boonslick Regional Planning Commission (BRPC)**

Janet Hickey reviewed the report for BRPC. Total OSY served was 6 and total ISY served was 7. BRPC has 3 youth in classroom training activities. The youth are all High School seniors who are attending VocTech classes at Pike Lincoln and will receive certification once they complete their training in Law Enforcement and IT Graphic Arts. BRPC has 1 OSY and 3 ISY enrolled into work experiences. This includes work experiences for maintenance, janitorial, landscaping and recycle center workers. BRPC has zero youth enrolled into the Scholars at Work program, they have expended zero dollars on youth incentives and zero youth have received supportive services. BRPC has a total cost per participant of \$2,445.96 for ISY and \$2,974.16 for OSY.

**ROUNDTABLE - AGENCIES
SHARE EVENTS, INFORMATION, AND SPECIAL PROJECTS**

Melissa said Vocational Rehabilitation would be meeting at the end of January to discuss their Summer Work program. Most of their offices are still closed to the public, however, they continue to serve individuals remotely.

Stephanie said they had just finished their facility training for their Connections to Success program. They plan to provide services to all of the counties in their area. She will be one of the facilitators for the program. She said outreach for the program should be coming soon. She said their BEST program was coming to an end. She said discussions would begin soon on the planning for their much needed summer lunch program. In addition, they had written a grant for funding to help kick off their Workforce Development Program.

Will Hays said Learning Opportunity had been very busy preparing for their inspection for their CARF Certification (Commission on Accreditation for Accreditation of Rehabilitation Facilities).

Sharon said programmatic monitoring was on-going. Staff documentation in the MoJobs system was improving. The Office of Workforce Development would be conducting 3rd Quarter Programmatic Monitoring for the Northeast Region next week.

Jim Kolve, WDB Member and MO AFL-CIO Dislocated Worker Program Coordinator, talked about an employer that needed employees for their tree trimming and lawn service business. Janet said she would refer any individuals that might fit the employers needs to Jim. She noted that any youth referred would need to be placed in positions that align with the State Labor Laws.

Polly said her focus has been on the promotion of externships to promote career pathways in teaching/education careers. She was also preparing for an externship in manufacturing for youth in the Kirksville area. She said this was a busy time for everyone and there was a lot going on.

Diane said she received a video from Wendy/MACC regarding teaching careers that will be sent to the editor for input into the video that is being developed by the Hannibal Economic Group for industry sectors. These videos will be used by schools and other partner agencies to promote career pathways in the region. She was in the process of sending out the RPF for the editing services soon.

NEXT MEETING DATE/LOCATION

The next Youth Council meeting is scheduled for April 8 at 10:00 am. The meeting will be conducted through Zoom.

ADJOURNMENT

Jim Kolve moved that the meeting be adjourned. Will Hays seconded the motion, and the meeting adjourned at approximately 11:10 a.m.