



doing okay. She also reviewed the match fund account and thanked Northeast Power for their \$3,000 investment.

Corey Mehaffy moved to approve the budget with the change noted. Mark Chambers seconded the motion and the motion was unanimously approved.

### **REGION PERFORMANCE & REPORT CARD**

Everyone was provided a copy of the OWD Region Performance Card. For the time period of July-Sept 2021, the Region was rated as a critical situation. The current active issues for this time period are:

1. FY19 Audit not completed which was due 03/30/2020.
2. Not meeting DW Employment Q4; DW Credential Rate; and Adult, Dislocated Worker and Youth Measurable Skills Gains.
3. Low expenditures for PY20 Dislocated Worker.

Trending Issues for the time period of July-Sept 2021 indicated that once the FY19 Audit is completed and submitted the Region could trend to Risk status. Diane believes the audit should be completed soon. Promising Practices are that staff are set up at court house to reach job seekers, and the region is meeting its baseline goal for WIOA enrollments.

### **REVIEW OF SUB-CONTRACTORS PROGRAM PERFORMANCE AND EXPENDITURES**

The Committee was provided copies of sub-contractor's performance and expenditures. Diane reviewed the performance report for the region as a whole and for each Job Center. The Region was not meeting its performance measures for the following:

- Skills Gains Adult
- Credential Dislocated Worker
- Skills Gains Dislocated Worker
- Skills Gains Youth

The Kirksville Job Center was not meeting its performance goals for the following:

- Skills Gains Adult
- Employment Qtr. 4 Dislocated Worker
- Credential Dislocated Worker
- Skills Gains Dislocated Worker
- Skills Gains Youth

The Hannibal Job Center was not meeting its performance goals for the following:

- Employment Qtr. 2 Adult
- Skills Gains Adult
- Credential Dislocated Worker
- Skills Gains Dislocated Worker

The Warrenton Job Center was not meeting its performance goals for the following:

- Employment Qtr. 4 Dislocated Worker
- Credential Dislocated Worker
- Employment Qtr. 2 Youth
- Employment Qtr. 4 Youth
- Credential Youth
- Skills Gains Youth

Diane said the biggest issue with performance was the low enrollments for Dislocated Worker and staff would be doing some brainstorming on how to increase those numbers. She also reported on the expenditure rates for each sub-contractor and their benchmarks through November. The reports showed the following:

- Gamm, Inc.

Budget expenditures were 31% and they should be at 42% by the end of November and 80% by the end of June 2022. Operational Expenditures were 54% and should be at 60% or less and their Program Expenditures were at 46% and should be at 40% or more.

- Boonslick RPC

Budget expenditures were 42% and they should be at 42% by the end of November and 80% by the end of June 2022. Operational Expenditures were 63% and should be at 60% or less and their Program Expenditures were at 37% and should be at 40% or more.

Enrollment numbers for each program were also reviewed for each sub-contractor. Diane said it was important that the Region meet its goals in order to be awarded the \$25,000 in funds for the Equal Opportunity position and the \$25,000 for the Project Manager position. She noted that a waiver was granted to allow the Region to spend 50% of its Youth funding for In-School Youth and 50% for Out-of-School Youth. Diane discussed the issues with the Pre-Apprenticeship project regarding enrollments that had held the project up, but she thinks enrollments will be coming soon. She also provided an update regarding the recent OWD State Monitoring. It was noted that there was one issue of a disallowed cost for a Youth Work Experience regarding the hours worked and the Child Labor Law at the Warrenton Job Center and steps were being taken to resolve that issue.

A question was asked about staffing and Diane informed everyone that Janet Hickey at Warrenton had retired on December 3<sup>rd</sup> and BRPC was working to fill that position. She also reported that Sheree Prebee with Gamm, Inc. would be retiring December 31<sup>st</sup> and Gamm had hired Ruth Whitis who was working as an OWD Compliance Monitor to fill her position. She felt Ruth would be a wonderful asset to the region.

### **COMMITTEE STRUCTURE**

Diane reviewed the WDB's current Committee Structure and noted changes that needed to be made due to WDB member changes and lack of member participation and asked for suggestions. She said the Committee Structure would need to be updated and voted on at the December Board Meeting.

Diane said the Sub-State Monitoring Policy would also need to be voted on at the December meeting.

### **REPORT & DISCUSSION FROM STRATEGIC PLANNING ADHOC COMMITTEE**

Michael said the Strategic Planning Committee had met and discussed several things regarding the reduced funding and the sustainability of the WDB. Some things discussed were possible RFPs with other regions to see how we could share resources. Currently they were just reviewing several options. He noted that Diane would be retiring June 30, 2022 and they would have more information to report at the next meeting.

### **NEW WDB MEMBERS VOTE AND VOTE FOR INTERIM SECRETARY TREASURE**

New Board Members to be voted on at the December meeting would be Lisa Blickman representing NECAC and replacing Janice Robinson who retired and Dawn Mowery who would be representing Temporary Assistance for Needy Families (TANF) and replacing Shyla Brauch.

Diane said the WDB's Secretary Treasurer Janice Robinson had retired December 3<sup>rd</sup> and Jim Kolve had been approved to serve as the Interim Secretary Treasurer until the December Board Meeting. The Board would need to vote him in as her replacement at the December Board Meeting as well.

### **BOARD MEETING**

The next Board Meeting is scheduled for 1:00 pm Monday, December 20, 2021 and will be held at the HomeBank in Hannibal, MO with a zoom virtual option.

### **OTHER BUSINESS**

Glenn Eagan spoke about two big projects coming to the Warrenton area. The first was a Beef Processing Plant and the second was a Solar Farm.

Diane noted that Board Member Kara Berlin-Bates had received an award as the State Employee of the Month and she congratulated her on her much deserved recognition.

## **SET DATE FOR NEXT EXECUTIVE COMMITTEE MEETING**

The next Executive Committee Meeting date was set for March 7, 2022. It was noted that the Committee may need to have an earlier meeting to discuss Strategic Planning on or before January 31, 2022.

## **ADJOURN**

The meeting adjourned at approximately 3:00 pm.