



NEMO WORKFORCE DEVELOPMENT BOARD

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**NEMO Workforce Development Board
YOUTH COUNCIL
Meeting Minutes**

September 15, 2022 10:00 AM

PRESENT

Youth Council Members

Melissa Layman – DESE/Vocation Rehabilitation
Stephanie Cooper – Douglass Community Services
Jim Kolve – AFL-CIO Dislocated Workers

GUESTS

Ruth Whitis, Gamm, Inc.

Workforce Development Board Staff

Diane Simbro
Brent Stevens

NOT PRESENT

Youth Council Members

Whitney Kertz, Westran School District
Mark Chambers, Moberly Area Community College
Shannon Hinson, AEL MACC
Kristin Mosley, MACC ADA
Polly Matteson, Career Pathways
Donna Dunwoody, Moberly Housing Authority
Michael Purol, NEMO WDB Chair
Will Hays, LOQW
Kristin Plunkett, Probation and Parole Officer II
State of Missouri

MEETING CALLED TO ORDER

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The September 15, 2022 Youth Council Meeting was conducted at approximately 10:00 a.m. electronically through Zoom. Chairperson Mark Chambers was not able to attend and Vice Chair Melissa Layman led the meeting.

ROLL CALL AND SIGNATURE SHEET

Roll call was taken. Three members participated and a quorum was established. A total of six individuals participated in the meeting.

APPROVAL OF AGENDA AND MINUTES

Jim Kolve moved to accept the agenda and minutes. Stephanie Cooper seconded so the Agenda and Minutes were approved.

PERFORMANCE REPORTS

The Committee was provided Performance Reports for their review. Diane reviewed the latest update for the PY21 Youth Performance for the NE Region. As a whole, the Region had met or exceeded all of its goals. She then reviewed the performance goal percentages for each Job Center. The Hannibal and Kirksville Job Centers met all of their performance goals for Youth. However, the Warrenton Job Center did not meet their Q4 Employment and the Credentials Earned. They ended the year at 99.9% for Q2 Employment of its performance goals and 143.4% on the Skills Gain measure.

Diane then reviewed the expenditures for both sub-recipients through April, 2022. Gamm, Inc. ended the year with an 85% expenditure. For the 60/40% Split Gamm was at 43% Operations and 57% for ISY and OSY came in at 57% Operations and 43% Program, which is where they need to be. On BRPC there split for ISY they spent 53% of their operations budget and OSY they came in at 69% operations and 31% program. They have corrective actions that need to be completed to ensure are able to get their operational expenses under control.

Next, she reviewed the Enrollment Benchmarks for both sub-recipients. For ISY enrollments, Gamm, Inc. had met 143% of their goal of 7 enrollments and had enrolled 10. For OSY enrollments, Gamm Inc. was at 59% of their goal of 22 and had enrolled 13. For ISY enrollments, BRPC had met 50% of their goal of 4 and had enrolled 2. For OSY enrollments, BRPC had met 25% of their goal of 12 and had enrolled 5.

Brent Stevens shared the new performance goals for PY22 Youth and even though the goals have increased, when comparing the new goals with our final performance goals for PY21, they are all achievable.

FUNDING

Diane explained that she is semi-retired and Sharon Hillard retired on June 30. Brent has taken the Executive Director, Kerry Savage, the Compliance Coordinator, and Jeanie Griffin is the Fiscal Officer for NE and NW Regions. Diane will continue part time. NE Region received a 6% bump in funds for Youth and Brent stated they were able to pull over some carry over money into PY22.

Diane stated that they also received the contracts for the TANF Jobs League program and typically, your new budget is based on what was spent the past year. All of the Jobs League money went to GAMM since BRPC has struggled the past few years enrolling in this program. We are hoping that once enrollments are completed and funds are obligated, we will be able to request more funds for this program as we have youth on waiting lists. Brent agreed that it is possible to receive additional funds.

YOUTH SERVICE PROVIDER UPDATES/REPORTS

- **Boonslick Regional Planning Commission (BRPC)**

Jenn Weber was not able to attend the meeting today as they were holding a Career Day in Troy so Diane shared her report. Warrenton Job Center held resume workshops at Alpha Academy. Three sessions were held with approximately 25 juniors and seniors in attendance. For this initial workshop, the focus was on introducing the purpose of a resume, the sections it typically includes, and why it is recommended, certain information be included. The students were very attentive and appreciative. They seemed to enjoy visiting with the presenters about their future career plans. Plans are to visit the Alpha Academy again in 6 weeks. The next session will focus on creating resumes with some hands-on help from the presenters. The team will be providing similar workshops at Pike Lincoln Technical Center on September 29 and October 20. Working with these educational institutions is an excellent way to serve the youth in the region and share services the Job Center is able to provide.

Warrenton Job Center staff are using a variety of social media platforms in an effort to reach as many potential job seekers as possible. This includes not only Facebook and Instagram, but also making TikTok videos for employers who are hiring. Recent TikTok videos were made for Uncle Ray's in Montgomery City and Love's Travel Stop in New Florence.

They are hosting a Job Show at the Warrenton High School on October 12, a Trunk or Treat Job Fair in Warrenton on October 14 and the Job Fair at Wright City will be held on October 5.

Warrenton hosts a Community Agency Partnership meeting each month and beginning in October there will be a Missouri Parents Act (MPACT) meeting following the CAP meeting. MPACT is a non-profit that empowers families to advocate for themselves so that children with special education needs can reach their full potential in education and life.

Warrenton did not enroll any ISY in July or August and are serving 3 carryovers. They have one new OSY and 1 CarryOver. YTD Expenditures include \$393.67 for ISY \$0 for OSY with \$85.00 obligated for OSY

Gamm, Inc.

Ruth Whitis reviewed the report for Gamm, Inc. 5 In-School Youth will start their Work Experience in February in the BEST program. 2 In-School Youth have begun their work experience in the BEST program. Due to funding, the hours were reduced from 320 to 244. Hannibal has 3 appointments set to enroll students in Summer Job League. There is 1 Scholars at Work student in Hannibal and one scheduled for enrollment. We will be able to enroll one more. Kirksville Job Center has enrolled 1 in Job League. There are 5 AEL sites served under the Hannibal Job Center (Monroe City, LaBelle, Hannibal, Pike-Lincoln, and Southeastern Community College. We are hoping for additional funds to support students in AEL and the Scholars at Work program.

There are 3 slots available for the Kirksville Job Center which serves Macon, Randolph, Shelby, part of Monroe, Adair, Schuyler, and Scotland counties. We have one ISY in Monroe City who is completing her work experience. She has learned to work the cash register, make change, work with vendors, customers, and set up displays. There are 2 more slots available for ISY work experience.

OTHER BUSINESS – SHARING OF CONCERNS/NEEDS OF AREA YOUTH

Melissa Layman said that through VR they have a summer youth program for high school juniors. 2 sites – 10 spots. Not all completed but they learn important skills. They place them at Goodwill and YMCA.

They try to connect them with Job Centers to continue training. Diane said it is a great program to help them build soft skills and confidence.

Stephanie Cooper – Douglass Community Services - They are participating in the Best Program again this year. They have 6 students in BEST and working in the warehouse.

In partnership with the Hannibal School District, they are hosting 4 juniors in their retail setting. This is an unpaid internship and if the student is successful, they will be enrolled in the BEST program next year.

They are working with the Girl Scouts of Eastern Missouri on programming for kindergarten students in Hannibal. October

Youth Investment Committee is hosting the 2nd annual Worthy Summit for 8 graders. DESE, MACC, JWCC, Chamber of Commerce, HREDC, Workforce Board, GAMM, and Parks and Rec make up the committee. This will be held Nov 16 in Hannibal. We are looking for employers that might be interested and we ask them to bring something that is hands on for the students. We held this event last year and had a good response from the schools but the weather interfered so only one school attended. If anyone in the group knows of an employer or a school that might be interested they can contact Stephanie.

Diane and Jim talked about the Build My Future Event to be held September 21 at the Macon Fairgrounds. This will be an interactive event with around 50 vendors in the construction sector. We have over 1800 high school seniors registered for the event from across Northern Missouri. Great opportunity for students to see what is available in the construction, which are typically high paying jobs. Polly Matteson has contacts with all of the school administrators and counselors. This will be an annual event and we expect it to grow each year.

NEXT MEETING DATE/LOCATION

The tentative date for the next Youth Council meeting was scheduled for December 8, 2022 at 10 am via Zoom.

ADJOURNMENT

Stephanie Cooper moved that the meeting be adjourned. Jim Kolve seconded the motion, and the meeting adjourned at approximately 11:00 am.