

Northeast Workforce Development Board

Minutes of Board Meeting

March 20, 2023

Held Virtually via Zoom

The Northeast Region Workforce Development Board (NEMO WDB) met virtually on Monday, March 20th, 2023. NEMO WDB Vice-Chair Allie Bennett called the meeting to order at 1:05 pm.

Roll Call was conducted, and a quorum was established with 10 members present.

Board Members

Allie Bennett	Annette Sweet	Michael Puroi*	Stephanie Cooper	Carolyn Chrisman
Steve Garner	Lisa Blickhan	Mark Chambers	Jennifer Taylor	Kara Berlin Bates
Kristen Smith				

* Joined meeting after roll call

Commissioners

Ryan Poston – Montgomery County - Presiding
Mark Shahan – Adair County - Presiding
Curtis Wheeler – Monroe County - Presiding
Mike Whelan – Monroe County – Associate

WDB Staff

Brent Stevens	Jeanie Griffin	Kerry Savage	Diane Simbro
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Guests

Dana Keller	Dawn Mowery	Erica Davis	Kim Meyer	Mandy McClanahan
Michelle Heiliger	Ruth Whitis	Teresa Lee	Megan Price	

Open Session Business Meeting

Consent Agenda

NEMO WDB Vice-Chair Allie Bennett directed Board members to the consent agenda items, which included minutes from the 12/19/22 Board Meeting, Expenditures and contract performance reports, PY 22 Adult Budget Ammendmnet, and the WDB Financial Progress Report.

After a discussion around each of the items in the consent agenda, a motion was made by Annette Sweet and seconded by Stephanie Cooper to approve the consent agenda. The motion passed with no opposition.

Director's Update

1. Merger

Director Stevens shared a progress update on the merger of the Northeast and Northwest Workforce Development Boards. He stated the State WDB approved the merger and sent the recommendation to Governor's Office. A letter has since been received from the Governor's office approving the merger. He stated everything is on track to be effective July 1, 2023.

2. Legislative Outreach

Director Stevens shared with the group information about a recent visit in Jefferson City where he met with representatives from North Missouri. The purpose of this visit was to educate the representatives on the work being done in the Region. He also shared that the WDB Directors across the state are working on a proposal to request State of Missouri general revenue funds to help support the work being done throughout the State.

3. Audit Update

Director Stevens shared that the Board has received preliminary information regarding the PY 21 Audit, which is being conducted by KPM CPAs. Fiscal Manager Jeanie Griffin explained information regarding the two findings that will be in the report. The first finding deals with Sub-recipient monitoring, and the second finding is for Allowable Costs/Cost Principals. Director Stevens stated he expects the full report to be submitted to the Board later this week. He stated an executive committee meeting may need to be held next week to approve the audit.

Mandated Business

1. Director Stevens presented a request to transfer \$25,000 from the FY 23 Dislocated Worker Budget to the Adult Program. He stated this transfer would allow the region to serve more of the customers who are visiting the Job Center currently. With low unemployment rates, the Job Centers are not seeing many participants eligible for the Dislocated Worker program.

A motion was made by Mark Chambers and seconded by Lisa Blickhan to approve the budget transfer as presented. The motion passed with no opposition.

2. Executive Director discussed with the Board the next piece of action for the Board to complete the merger is to agree to dissolve the current Northeast Missouri Workforce Development Board. Dissolving the Board effective June 30, 2023 would allow the new Board to take responsibility of the new region effective July 1, 2023. Director Stevens

shared the NEMO WDB would still be responsible for the workforce region through the end of the Program Year (June 30, 2023)..

A motion was made by Carolyn Chrisman and seconded by Annette Sweet to dissolve the NEMO WDB effective June 30, 2023. The motion passed with no opposition.

3. A draft nonprofit reinstatement letter was presented by Director Stevens. It was mentioned this letter will be submitted with the 990s to reinstate NEMO WDB Inc. as a nonprofit.

A motion was made by Annette Sweet and seconded by Corey Mehaffy to approve the submission of the reinstatement letter. Through discussion, the Board was informed the nonprofit status was revoked due to the delinquency of filing the tax documents. It was also noted there are additional costs that will be incurred to reapply, but the Board has received funding from OWD to cover those costs as part of the transition. The motion passed with no opposition.

Updates and Other Program Business

1. Reports were presented to the Board on Job Center updates from Erica Davis, Hannibal Job Center; Ruth Whitis, Kirksville Job Center; and Dawn Mowery, Warrenton Job Center. Each of the reports outlined what is happening in the respective Job Center.
2. The following committees' reports were shared with the Board: Access Committee, Youth Committee, and Employer Engagement Committee.

No discussion was had during the open discussion.

A motion was made by Carolyn Chrisman and seconded by Michael Purol to adjourn the meeting.

The meeting adjourned at 1:54 PM